

BLACK & SIGI

HANDMADE JEWELLERY

CUSTOMER RETURNS AUTHORISATION FORM

Black and Sigi Return Address:

Black and Sigi Limited
 15 Fillebrook Avenue
 Leigh on Sea
 Essex
 SS9 3NS
 ATTN: BAS RETURNS

Tel : +44 (0) 7882403494
 Email creations@blackandsigi.com

PRODUCE RETURN DETAILS						
Date ordered	Order No.	Item Description	Colour	Qty	Reason for Returning	Action

ACTION	Refund		1
	Exchange (specify change in the reasons coloumn)		2
	Credit		3

CUSTOMER DETAILS			
Customer Name :	_____		
Address:	_____	Post Code:	_____

County :	_____	Country :	_____
Phone:	_____	Email :	_____

RETURN TERMS & CONDITIONS

All returns must be made within 14 days and authorised with a CUSTOMER RETURNS AUTHORISATION FORM .

Returned products must be unworn, in their original packaging and in a re sable condition.

Please note that credits can not be issued on products that are delivered faulty or misplaced in the post.

BAS recommends that you ship using a tracked signed for service such us royal mail. We can not reimburse any return shipping charges.

Original postage charge is not included in the refund price.
 Refund of product once received may take up to 7 days.

FOR INTERNAL USE ONLY	
Return form received on : _____	Credit amount : _____
Date ordered on : _____	Credit issues on: _____
Product returned on: _____	Credit issued by : _____
	Replacement sent : _____